



**HALL MEAD**  
SCHOOL

# **Careers Education, Information, Advice and Guidance: Provider Access Statement**

REVIEW DATE: SEPTEMBER 2023

## Aims

To state Hall Mead's arrangements for managing the access of education and training providers to students and/or their information for the purpose of giving them information about their offer. This statement sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## Statutory requirements

Schools are required to ensure that there are opportunities for a range of education and training providers to access students in years 8 to 13 to inform them about approved technical education, qualifications or apprenticeships. This is outlined in section 42B of the **Education Act 1997**. Hall Mead endeavours to meet all benchmarks set out in the Gatsby Framework, which is recognised as the exemplar standard of quality Careers Education Information Advice and Guidance (CEIAG).

## Student entitlement

All Hall Mead students in years 8 to 11 are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

## Management of provider access requests

Any provider wishing to request access to student information should contact Head of CEIAG (Paul Cotier – Deputy Head; [pcotier@elatschools.co.uk](mailto:pcotier@elatschools.co.uk)). A number of events are integrated into our careers programme where we offer providers an opportunity to come into school to speak to students and/or their parents/carers.

Individual **Post 16** providers are invited to run assemblies and talk about what they have to offer our students after Hall Mead throughout Year 10 & 11.

ELUTECH will also be invited to visit and talk about their vocational offer to students during our KS 4 Options assemblies to Year 9 in the Spring Term.

Please contact our Head of CEIAG to identify the most suitable opportunity for your organisation.

## Granting and refusing access

We only grant access for the approved Havering provider, Prospects, to pupil data and share this given their approved status by our local authority and their compliance with GDPR. We also provide references of Year 11 students to post-16 institutions when requested from approved educational establishments by secure and identifiable means. If visits are agreed providers will be given access to the best space for the nature of their event and all standard equipment to run a successful presentation. Any specialist of institution specific equipment will need to be brought by the provider. Our Safeguarding statement outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this statement and provide clear evidence of identity when visiting school.

## Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by the Head of IAG.

## Hall Mead School Information Advice and Guidance Plan

	Half term 1	Half term 2	Half term 3	Half term 4	Half term 5	Half term 6
<b>Year 7</b>	PSHE Enterprise Unit: The Charity Challenge				Careers Fair	
<b>Year 8</b>	Duty pupil role	Duty pupil role Tutor Period: Careers	Duty pupil role Careers Carousel	Duty pupil role	Careers Fair Duty pupil role	Duty pupil role UEL drama workshop visit PSHE Enterprise Unit: The Coffee Shop Careers Fayre
<b>Year 9</b>		PSHE Careers Unit: Careers research and educating peers	Careers Carousel Tutor Period: Careers	KS 4 Option Information Outside providers invited	Careers Fair UEL Trip	First Give project.
<b>Year 10</b>			Essex University Trip Careers Carousel		Careers Fair	College Taster Day Tutor Period: Post-16 providers sessions Access HE / Apprenticeships
<b>Year 11</b>	PSHE Unit: Which Way Next? Post 16 Transition Evening	Queens' College Cambridge Visit	Tutor Period: Careers – Visit from UNITE		Careers Fair	

We promote and facilitate a number of physical and virtual careers insight talks and experiences throughout the

year, targeted at different year groups and student profile groups largely through 'Speakers for Schools' with whom we have a close involvement. We are seeking volunteers to run **Parental Careers talks** to Year 8, 9 and 10 students, if you are interested in being involved in this please contact [pcotier@hallmeadschool.com](mailto:pcotier@hallmeadschool.com)

All students have an individual Careers interview during Year 10/11 with the Trust's independent Careers Advisor

and may repeat this if required. Parents are invited and encouraged to attend with their child.

A Borough sourced NEET intervention runs from July of Year 10 until May half term Year 11.

Our SMSC weekly bulletin will feature a particular job from a range of employment areas, including the qualifications and personal qualities needed the salary and opportunities it provides.