



10 June 2022

Dear Parent / Carer,

RE: INDUCTION DAY

It is hoped that this day will give the students some idea of what to expect when they join us in September. We are looking forward to welcoming them into our Hall Mead family.

The timetable for the day will be as follows:

08.30am	Students arrive	12.25 – 1.05	Lunch
09.05 – 10.05	Lesson 1	1.10 – 2.10	Lesson 4
10.10 – 11.10	Lesson 2	2.15 – 3.15	Lesson 5
11.10 – 11.25	Break	3.15pm	Students dismissed
11.25 – 12.25	Lesson 3		

Students will be expected to remain on the school premises at lunchtime and can either bring sandwiches or have a school lunch (maximum cost - £2.50) – we have a cafeteria system offering a selection of meals.

It will be the responsibility of each child's parents to organise transport arrangements to and from school.

Your child's induction day is:

We ask that each pupil complete the accompanying pupil passport and bring it with them on their Induction Day. This will help us get to know something about them before September. In addition, we would like the pupils to bring along an example of their written work from their Primary School with their name clearly displayed. Pupils are required to attend their Induction Day in their Primary School uniform.

If there are any pupils that may require medication during the school day, please could we kindly ask parents/pupils to bring the medication to the main school office on the morning of the specified Induction Day. If you wish to discuss your child's medical conditions prior to their Induction day, please contact the school.

Please complete the link below to state your son/daughter's choice of lunch by **Thursday 16th June**.

<https://forms.office.com/r/1Ackup0uqn>

Thanking you in advance for your prompt reply.

Additional transition information for parents/carers will be available during our New Intake Evening which takes place on Thursday 23rd June in the Main Hall commencing at 6.30 pm.

Yours sincerely

Nicola Afteni
Assistant Headteacher

